The Dabney S. Lancaster Community College Board held its regularly scheduled meeting on Monday, September 14, 2015 in the Karin Ellis Board Room in Backels Hall.

The following members were present:

- Mr. Eddie Graham (Alleghany County)
- Ms. Ramona Garcia (Bath County)
- Mr. Dan Collins (Botetourt County)
- Mr. Steve Douty (City of Buena Vista)
- Mr. Kyle Keyser (City of Covington)
- Dr. Glenn Sullivan (City of Lexington)
- Mr. Bob Claytor (Rockbridge County)
- Ms. Laura Hoofnagle (Rockbridge County)

The following members were absent:

- Ms. Janet Nelson (Alleghany County)
- Ms. Margaret Burks (City of Covington)

Members of the College administration/staff in attendance were:

- Dr. John J. Rainone (President)
- Kathy Smestad (Recording Secretary)

1. **Call to Order** - Board Chair, Mr. Steve Douty, called the meeting to order at 6:10 p.m.

   a. **Welcome Dr. Glenn Sullivan** – Mr. Douty welcomed new Board member Dr. Glenn Sullivan to the Board. Dr. Sullivan is representing the City of Lexington.

   b. **2015 – 2016 Committee Assignments** – Mr. Douty went over the Standing Committee Assignments for 2015 – 2016 with the Board.

2. **Approval of Minutes** – Mr. Dan Collins made a motion to approve the minutes of the June 1, 2015 meeting. Mr. Kyle Keyser seconded the motion. All were in favor, and the motion carried.
3. President’s Report

a. **Start of the Year Presentation “Guided Pathways to Success”** – Dr. Rainone had a PowerPoint presentation “Guided Pathways to Success”. The presentation outlined strategies to increase student success in earning credentials while at DSLCC.

b. **Summer and Fall Enrollment Update** – Fall enrollment is running approximately 1 - 2 percent over last Fall. This will be the first increase in Fall enrollment in five years.

Summer enrollment increased over Summer 2014 with 106 FTE’s. Enrollment also increased in the Summer Teacher Institute. Classes were held for teaches on campus, at the Rockbridge Regional Center and at the Greenfield Center.

c. **Lockdown Training Exercise** – The College held a lockdown training exercise on Friday, August 14. The local area police departments, sheriff departments and EMS participated in the event. Two police officers portrayed gunman on campus. Three buildings on campus were involved in the exercise. Most employees participated and were locked in offices for up to three hours. After the exercise there was a debriefing.

The Buena Vista Police conducted a lockdown at the Rockbridge Regional Center to coincide with the main campus lockdown.

d. **Great Colleges to Work For Survey Results** – The Chronicle of Higher Education has an annual survey, Great Colleges to Work For, that all colleges can participate in at no charge. The survey is part of the Diversity Task Force and all VCCS colleges are required to take the survey. DSLCC has replaced their employee satisfaction survey with this survey. Each college is provided the results of their survey.

Only 24 community colleges nationwide were selected as “Great Colleges to Work For.” Congratulations to the VCCS Schools selected.

e. **Pathways 2021: DSLCC Strategic Plan Targeted Sessions** – The Board approved DSLCC’s six-year Strategic Plan Pathways 2021 at the June 2015 meeting. Dr. Rainone is holding targeted session to work on strategies to obtain outcomes for Pathways 2021. The sessions will be an hour long and will take place in September and October. Five sessions will be on the main campus and three session will be at the Rockbridge Regional Center.

f. **Personnel Report** – Dr. Rainone went over the Personnel Report with the Board.
g. **DSLCC In The News** – The Board was emailed a digital copy of *DSLCC In The News*.

h. **Upcoming Events** – The upcoming events are listed on the agenda.

i. **Other – Program Advisory Committees Approval** - Dr. Rainone had one addition item that was not on the agenda which required action. The Board had a list of the Program Advisory Committees in their packet. Dr. Rainone requested the Board review and approve the committees.

The Board reviewed the advisory committees and discussed several corrections. Mr. Eddie Graham made the following motion:

**THAT THE BOARD ACCEPT THE PROGRAM ADVISORY COMMITTEES WITH CORRECTIONS SUGGESTED BY THE BOARD.**

All were in favor and the motion was accepted.

4. **Committee Report**

a. **Audit, Budget and Finance Committee** – Committee Chair, Mr. Dan Collins, presented one action item to the Board.

Mr. Collins presented the Local Funds Financial Statements for Year Ended June 30, 2014. Mr. Claytor reviewed the financial statements with the Board.

On behalf of the committee, Mr. Collins made the following motion:

**THAT THE BOARD ACCEPT THE REPORT ON LOCAL FUNDS FINANCIAL STATEMENTS FOR YEAR ENDED JUNE 30, 2015 AS SUBMITTED.**

All were in favor and the motion was accepted.
5. **Adjournment** - There being no further business, Mr. Steve Douty, vice chair, declared the meeting adjourned.

The meeting was adjourned at 8:20 p.m.

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**Attachments:** Approved Minutes #254; Board/Committee Meeting Agenda; Personnel Report; Financial Statements for Local Funds for Year Ended June 30, 2015; DSLCC Advisory Committee Members; Draft Minutes #255.