



**DABNEY S. LANCASTER
COMMUNITY COLLEGE**

1000 Dabney Drive
Clifton Forge, VA 24422

Minutes Number 273

The Dabney S. Lancaster Community College Board held its regularly scheduled meeting on Monday, December 16, 2019 in the Karin Ellis Board Room in Backels Hall.

The following members were present:

Marylin Alexander	City of Lexington
Stephanie Clark	City of Covington
Rusty Ford	Rockbridge County
Ramona Garcia	Bath County
Eddie Graham	Alleghany County
Bill Hartsfield	Alleghany County
Tony McFaddin, Jr.	Rockbridge County
Steve Vaughn	Botetourt County
Andy Wolfe	City of Buena Vista

The following members were absent:

Tammy Scruggs-Duncan	City of Covington
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Members of the College administration/staff in attendance:

Dr. McGraw	Associate VP of Institutional Effectiveness and Academic Services
Gary Keener	VP, Workforce Solutions & Community Education
Rachael Thompson	Director of Institutional Advancement Executive Director, Educational Foundation
Dr. Ben Worth	VP, Academic Affairs
Dr. John J. Rainone	President
Phyllis Bartley	Recording Secretary

- 1. Call to Order** - Mr. McFaddin, Board Chair, called the meeting to order at 4:00 p.m.
- 2. Approval of Minutes** – Mr. Wolfe made a motion to approve the minutes of the September 16, 2019 meeting. Mr. Vaughn seconded the motion. All were in favor, and the motion carried.
- 3. President's Report-**

a. College Updates- Dr. Rainone opened the floor to allow members of the Executive Team to address the board directly to give them updates on their respective areas.

i. *Academic Affairs-* Dr. Worth shared with the board updates on the G3 initiative. He stated the purpose was to provide tuition for short-term workforce certifications that provide a pathway into associate degree programs. New Career Studies Certificates have been built by pulling out smaller portions of existing programs. This will allow for stopping off points for students that choose not to pursue an associate degree but still earn a credential for work completed. New offerings include Foundations of Criminal Justice, Cybersecurity and Networking Foundations Level 1, Cybersecurity and Networking Intermediate, Practical Electrical Technician, Practical Electronics Technician, Basic Electronics and Electrical Troubleshooting, Electrical Troubleshooting, and Fundamentals of Welding. Dr. Worth noted that faculty statewide had collaborated to develop these certifications. It is expected these offerings will be available in the Fall of 2020.

Dr. Worth reported the search for the Business Program Head is ongoing and expects an announcement will be made soon.

ii. *Institutional Advancement-* Ms. Thompson stated the scholarship application for the 2020-2021 academic year opened to students on December 2, 2019 and is due on February 24, 2020. Visits to area high schools are currently underway to assist students with the application. Packets have been mailed to homeschool coordinators.

Ms. Thompson stated that marketing efforts were being made to promote spring enrollment. She noted that marketing outlets have been diversified to reach those in our service area.

Ms. Thompson announced the new website was released on October 31, 2019. She stated positive feedback had been received from students on the clean, modern new look. The funding was provided by the G3 grant.

iii. *Student Services-* Mr. Hagy was unavailable for an update at the time of the meeting.

iv. *Finance & Administration-* In Ms. Grahams' absence, Dr. Rainone gave an update. He stated that passed due accounts will be sent to a new collection agency used by the VCCS beginning January 2020. Collection fees will be charged to the student. This is in alignment with other community colleges.

Dr. Rainone gave an update on several facility projects. He noted the request by the Virginia Department of Forestry for a pole shed

had not gone before the state board for approval. It is expected to be on the January 2020 agenda. The HVAC work in Scott Hall is expected to be complete over the Christmas break. The bid for the Moomaw / McCarthy roof will be sent out for rebid in January or February. The Warren Hall HVAC issue has been identified and will go through the approval process. Welding lab ventilation and lighting issues are expected to be complete by Fall 2020.

- v. *Institutional Effectiveness*- Dr. McGraw stated two reports have been submitted to the Southern Association of Colleges and Schools (SACS). The first was the 5th year interim report. It was submitted in August and feedback is expected by end of January. The second reported was the on-site committee report. In October, SACS representatives visited site locations that had been added since the last review. He was pleased with the feedback received from the visiting team. The full report is expected by the end of January.

Dr. McGraw is hopeful that DSLCC will soon be approved to offer Second Chance Pell to inmates at the Augusta Correctional Center. The application will be submitted in January and the decision will be made by May 1. If approved, inmates can pursue an associate degree in General Studies or Culinary Arts as well as credentials associated with those degrees.

Dr. McGraw stated DSLCC would collect data in three areas in the spring. They include the Community College Survey of Student Engagement (CCSSE), Great Colleges to Work For, and the WorkKeys Quantitative Reasoning Assessment.

Dr. McGraw stated that the funding application for Trio Student Support Services is due by January 15, 2020. He expects it to be very competitive but feels DSLCC has a strong application.

- vi. *Workforce Solutions/Continuing Education*- Mr. Keener gave an update on the FastForward Program. He stated the Commercial Driver's License- Class B program was approved. It will now be eligible for Workforce Credentials Grant funding. DSLCC plans to start the program in Spring 2020. He noted simulation training has been implemented to FastForward healthcare and CDL-A programs. Mr. Keener reported 152 FastForward Program enrollments for FY 2020.
- vii. *Human Resources*- Dr. Rainone reviewed the Personnel report that had previously been distributed to members.

4. Presentation: Governor Northam's G3 Proposal- Dr. Rainone gave an overview of the G3 Grant Program. He explained the goal was to allow community

college access to students with low to middle incomes who were pursuing a credential in technology, skilled trades, healthcare, early childhood education, and public safety. In addition to programs covered and income, Dr. Rainone noted other eligibility requirements. He noted students would be asked to give back to the Commonwealth by volunteering for community service. He explained the new pathway model and the skill levels associate with each, some of which could be earned at the high school level through dual enrollment. He stated government officials feel the cost of the program will bring a good return on investment to the Commonwealth by training skilled workers for the workforce.

5. Updates-

- a. Enrollment-** Dr. Rainone reported more students were on campus but taking fewer credits during the fall 2019 semester.
- b. 2020 Legislative Agenda-** Dr. Rainone stated funding for the proposed G3 Program was on the agenda. There is also a request to increase FastForward funding. This will result in an overlay with G3 Program due to some credentials earned under FastForward that roll into credit credentials. A policy change is being requested to have site development costs on established campuses associated with new or renovated building construction be the responsibility of the state rather than the community college. This will provide consistency with four-year public universities.
- c. Statewide Marketing Efforts/Dual Enrollment-** The VCCS is undertaking a statewide marketing effort to promote dual enrollment and adult education. An outside firm has been hired to assist.
- d. Real Estate Foundation Update-** DSLCC is in the final stages of being approved as a 501c3. Donations and bank accounts may now be opened. This will allow for real estate donations to DSLCC.
- e. Workforce Center in Buena Vista-** Dr. Rainone reported a donor is working with a real estate agent in an effort to reach an agreement with the seller of a property in Buena Vista. This property, if acquired, would not replace the Rockbridge Regional Center but will allow for an expanded Workforce Center in the Rockbridge region.
- f. Athletics Update-** Dr. Rainone stated the men's basketball team were off to a great start and game attendance had been good. He is hopeful that a women's team will be added next year.

6. Chair's Report

7. Approvals and Recommendations

a. G3 Approvals

Mr. Wolfe made the following motion:

THAT THE BOARD APPROVE THE CREATION OF THE FOUNDATIONS OF CRIMINAL JUSTICE, CYBERSECURITY AND NETWORKING FOUNDATIONS, CYBERSECURITY AND NETWORKING- INTERMEDIATE, PRACTICAL ELECTRICAL TECHNICIAN, PRACTICAL ELECTRONICS TECHNICIAN, BASIC ELECTRONICS AND ELECTRICAL TROUBLESHOOTING, ELECTRICAL TROUBLESHOOTING, AND FUNDAMENTALS OF WELDING CAREER STUDIES CERTIFICATE

Ms. Clark seconded the motion. All were in favor and the motion carried.

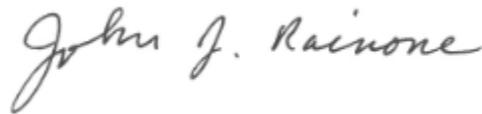
8. Other

9. Informational Items

- a. DSLCC in the News-** The Board was emailed a digital copy of *DSLCC In the News*.
- b. Adjourn-** There being no further business, Mr. Vaughn made a motion to adjourn. Mr. Hartsfield seconded the motion. Mr. McFaddin declared the meeting adjourned at 6:43 p.m.



Mr. Tony McFaddin, Jr.
Board Chair



Dr. John J Rainone
Secretary to the Board

Attachments: Approved Minutes #272; December 16, 2019 Board Meeting Agenda; Personnel Report; DSLCC in the News