



**DABNEY S. LANCASTER
COMMUNITY COLLEGE**

***Local Board Meeting
Minutes Number 257***

The Dabney S. Lancaster Community College Board held its regularly scheduled meeting on Monday, March 21, 2016 at the Rockbridge Regional Center.

The following members were present:

Reverend Bill Hartsfield	Alleghany County
Mr. Eddie Graham	Alleghany County
Mr. Steve Douty	City of Buena Vista
Mr. Kyle Keyser	City of Covington
Dr. Glenn Sullivan	City of Lexington
Mr. Bob Claytor	Rockbridge County
Ms. Laura Hoofnagle	Rockbridge County

The following members were absent:

Ms. Ramona Garcia	Bath County
Mr. Dan Collins	Botetourt County
Ms. Margaret Burks	City of Covington

Members of the College administration/staff in attendance were:

Dr. John J. Rainone	President
Kathy Smestad	Recording Secretary
Mr. Joseph Walker	Director – Rockbridge Regional Center

Prior to the start of the meeting Dr. Rainone introduced Mr. Joseph Walker, Director of the Rockbridge Center. Mr. Walker gave the board an overview of the programs that are offered at the Center.

- 1. CALL TO ORDER.** Board Chair, Mr. Steve Douty, called the meeting to order at 6:15 pm.
 - a. Welcome new Board Member** – Mr. Douty welcomed new Board member, Reverend William Hartsfield. Reverend Hartsfield is replacing Ms. Janet Nelson representing Alleghany County.
- 2. MINUTES.** Mr. Steve Douty made a motion to approve the minutes of the December 14, 2015 meeting. Mr. Kyle Keyser seconded the motion.

There was one abstention and six in favor, and the motion was carried.

3. CHAIR'S REPORT. Mr. Douty, Chair, had no report.

4. PRESIDENT'S REPORT

a. Enrollment Update. Summer 2015 enrollment was up 16 percent over Summer 2014 enrollment; Fall 2015 was up one percent over Fall 2014. Currently, enrollment for Spring 2016 is down 4 percent over the previous Spring. Dual enrollment is also down from last spring. It is estimated that the total enrollment for spring will be up less than one percent.

During the past three years all but two programs, Forestry and Welding, are down in enrollment.

b. Major Gifts Campaign Update. The Major Gifts Campaign has exceeded the goal of 3.5 million dollars. It is anticipated that the final amount for the campaign will be close to 4 million dollars.

The Campaign celebration is planned for Wednesday, June 29 on the main campus.

i. Dabney Promise Program. The Dabney Promise Program is a need-based scholarship that will cover the cost of tuition and books for high school seniors as well as non-traditional students. Students are required to fill out a DSLCC Educational Foundation Scholarship Application as well as a FAFSA (Free Application for Federal Student Aid.) The Dabney Promise Scholarship will be the third tier of the program and fill the gap for tuition and book after other financial aid is awarded.

Students are required to have and maintain 2.25 GPA and live in the College's service area. Students are also required to do four hours of community service each semester. The community service must be pre-approved by the DSLCC Educational Foundation.

c. Early College Program. The College has implemented a new pathway for Alleghany High School students that are taking dual enrollment classes to earn an associate degree from DSLCC prior to graduation from high school. In addition to classes at Alleghany High School, students will need to take up to seven courses on the DSLCC campus.

There is already a pathway to an associate degree in Science for Jackson River Governor Schools students.

d. New Governance Structure. The College has developed a new Governance Structure for DSLCC. The structure includes the chairs of the College's nine Standing Committees and the members of the President's Council. The Governance Structure will meet once a month to share information and give constructive feedback and input to Dr. Rainone. The

goal of this new structure is to produce a transparent process in which decisions are made by involvement and action from the entire community.

- e. *Personnel Report/Staffing Update.*** Dr. Rainone went over the new hires and future positions. He advised the Board that the personnel report was in their folder.
- f. *DSLCC In The News.*** The Board was emailed a digital copy of *DSLCC In The News*.
- g. *Upcoming Events.*** The upcoming events are listed at the bottom of the agenda.
- h. *Other.*** Dr. Rainone passed out a proposal to the Board for a DSLCC Real Estate Foundation. He explained to the Board that the College has 20 acres of land outside of the campus on the other side of the interstate. The land has been sparsely used over the years. The Allegheny Highlands Economic Development Corporation director has a potential developer. If it is decided to use DSLCC land, it would create a potential partnership for teaching and learning for our students. Dr. Rainone requested that the Board approve the concept of a Real Estate Foundation. Once a foundation is set up the land can be moved into the foundation and can be utilized as a teaching park.

Mr. Bob Claytor made the following motion:

**THAT THE BOARD APPROVE THE CONCEPT OF A
REAL ESTATE FOUNDATION AS PRESENTED.**

Mr. Kyle Keyser seconded the motion. All were in favor and the motion was carried.

5. COMMITTEE REPORTS

- a. *Facilities, Curriculum and Programs Committee.*** The committee did not meet prior to the start of the Board Meeting. Dr. Rainone presented two items to the Board.

The first item Dr. Rainone presented to the Board was informational. At the December 2015 meeting the Board approved the Sustainable Agriculture Certificate program. Dr. Rainone informed the Board that the name of the program has been changed to Sustainable Agriculture & Horticulture so that it will not be confused with the Sustainable Agriculture Career Studies Certificate.

The second item Dr. Rainone presented to the Board was for approval of the Introduction to Arts Management Career Studies Certificate. The program will be offered primarily in the evening. The courses have a BUS prefix so they can also be used towards the Associate Degree in Business Management. Mary Baldwin has a bachelors degree in arts management and will offer classes for the degree classes on campus if there are sufficient students interested.

Mr. Bob Claytor made the following motion:

THAT THE BOARD APPROVED THE INTRODUCTION TO ARTS MANAGEMENT CAREER STUDIES CERTIFICATE AS PRESENTED.

Dr. Glenn Sullivan seconded the motion. All were in favor and the motion carried.

EXECUTIVE SESSION – Dr. Glenn Sullivan made a motion to adjourn to executive session. Reverend Bill Hartsfield seconded the motion and all were in favor. The Board adjourned to executive session at 7:25 pm for the purpose of discussing personnel issues.

The Board returned to regular session at 7:35 pm. Everyone concurred that only personnel issues were discussed.

- 6. ADJOURNMENT** – There being no further business, Mr. Steve Douty made a motion to adjourn. Mr. Kyle Keyser seconded the motion. All were in favor, and the motion carried.

The meeting was adjourned at 8:10 pm.

Mr. Steve Douty
Chair of the Board

Dr. John J. Rainone
Secretary to the Board

Attachments: Approved Minutes #256; March 2016 Board/Committee Meeting Agenda; Personnel Report; Introduction to Arts Management Career Studies Certificate; DSLCC Governance Structure; DSLCC Real Estate Foundation