

## **DSLCC Policy Related to Legislation Regarding Admissions**

Section 23-2.2:1 of the *Code of Virginia* requires that the VCCS send enrollment information to the Virginia State Police concerning applicants to institutions of higher education. This information is transmitted electronically and compared against the Virginia Criminal Information Network and National Crime Information Center Convicted Sexual Offender Registry. Language on the web application informs applicants that their information is being transmitted to the State Police.

In the event that the State Police determine that an applicant or an enrolled student who has attended at least one class meeting at any Dabney S. Lancaster Community College location is listed on the Sex Offender Registry, the State Police will notify a local law enforcement agency who will notify DSLCC.

When the college receives such a notification:

- A. The applicant will be denied admission to DSLCC in accordance with its admission policy as published in its catalog:

*Admission Denied/Revoked: Admission to the college, or to college functions or activities, will be denied or revoked to individuals who have demonstrated unsafe and/or disruptive conduct.*

- B. If the applicant has already registered for classes and attended at least one class meeting at any DSLCC location before the college receives notification from the State Police, the student will be immediately informed that he/she is being administratively withdrawn from classes and will receive a refund. The offender's name will be listed on the main website along with a link to the Virginia Sex Offender Registry per the Campus Sex Crimes Prevention Act.
- C. The student who has attended at least one class meeting may invoke his/her right to an appeal.

### **Appeal Process for the Withdrawal for a Convicted Sex Offender**

When a convicted sex offender is administratively withdrawn from classes at Dabney S. Lancaster Community College, he/she may invoke the following appeal process:

- A. The withdrawn offender will receive a letter from the Director of Student Services stating his/her denial of admission or administrative withdrawal.
- B. The withdrawn offender may write a letter of appeal to the Director of Student Services in which he/she provides the following information:
  1. Disclosure of the nature of the offense for which he/she has been convicted;
  2. Justification for consideration of admission/reinstatement;
  3. Statement acknowledging his/her understanding that his/her identity and

status as a convicted sex offender will be publicized on the college campus in accordance with federal and state law if he/she is admitted or reinstated.

Note: If a student is appealing a denial of admission or an administrative withdrawal, he/she must submit the letter of appeal to the Director of Student Services within seven (7) calendar days of the denial or administrative withdrawal.

- C. A team of administrators will review the information submitted and make a decision by a simple majority vote within seven (7) calendar days of receiving the letter of appeal. The Director of Student Services will serve as the moderator of the panel and will be a voting member of the panel only in the event of a tie vote.
- D. The Director of Student Services will inform the withdrawn offender by letter of the decision of the appeals panel. The decision of the appeals panel shall be final
- E. If an offender has been denied admission or withdrawn from courses, he/she is encouraged to meet with the Director of Student Services to discuss further education options.

#### Sex Offender Registry

The DSLCC campus community is advised that the following site may be accessed to obtain information on registered sex offenders:  
[www.vsp.state.va.us](http://www.vsp.state.va.us). This site, maintained by the Virginia State Police, provides information about registered sex offenders in the geographical area served by Dabney S. Lancaster Community College (as well as anywhere in Virginia). Once the web site is reached, click on "sex offender registry" for relevant information. Information about offenders who are enrolled as students may be obtained through Student Services.

#### Currently Enrolled Registered Sex Offenders

To comply with federal mandates, DSLCC must inform the public of registered sex offenders who are attending classes at DSLCC. The individuals listed below will also be hyperlinked to their entries in the sex offender registry itself.

**\*\*None are known to be enrolled this semester.\*\***