

**GUARANTEED ADMISSION AGREEMENT  
DABNEY S. LANCASTER COMMUNITY COLLEGE  
AND  
JAMES MADISON UNIVERSITY**

James Madison University and Dabney S. Lancaster Community College recognize the need to facilitate the transfer of students from Dabney S. Lancaster Community College to James Madison University as they pursue their educational goals. In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, we do hereby enter into the following articulation agreement.

**ADMISSION AGREEMENT**

A Guaranteed Admission Agreement Student enrolled in a university parallel program at Dabney S. Lancaster Community College who meets JMU's transfer admissions requirements and completes all requirements for the Associate in Arts and Sciences degree may enroll in James Madison University and may expect the following:

- A. All of the courses that are accepted by James Madison University will be applied to the attainment of the baccalaureate degree;
- B. Although James Madison University can guarantee the acceptance of all transferable credits earned from the associate degree program from Dabney S. Lancaster Community College and, therefore, will accept the student with junior standing, James Madison University cannot guarantee that the student will be able to complete all requirements for graduation within the 120-credit minimum required for graduation at James Madison University. The student will be informed by James Madison University at the time the program of study is approved for his or her major if there are any course requirements that would require credit hours beyond the 120 minimum needed for graduation.
- C. Acceptance in some colleges and departments at James Madison University is competitive; acceptance into James Madison University does not imply admission to these programs without further acceptance by the college or department offering the program. Students participating in this admission agreement should follow all special college and/or departmental application procedure and deadlines, as well as grade point requirements listed in the James Madison University catalog for native James Madison University students.
- D. Completion of the Associate in Arts and Sciences degree will satisfy all general education requirements at James Madison University.

### **Eligibility:**

1. Students who are degree seeking at Dabney S. Lancaster Community College and who have formally applied to graduate in the Dabney S. Lancaster Community College Transfer degree program.

### **Benefits of the GAA for Dabney S. Lancaster Community College students:**

1. Dabney S. Lancaster Community College students may select the catalog in effect at the time of enrollment in the Guaranteed Admission Agreement and may continue with this catalog for up to five academic years. If the transfer to JMU is not made within five years then the student will follow the catalog in effect at the time of transfer.

### **Responsibilities of Dabney S. Lancaster Community College:**

1. Disseminate accurate information to Dabney S. Lancaster Community College transfer program students regarding the general conditions of this articulation agreement. Those provisions include the conditions for guaranteed acceptance to James Madison University, and notification that acceptance to the university does not guarantee acceptance to any particular major field of study.
2. Through our transfer advisors, provide academic advising services to assist Dabney S. Lancaster Community College students in choosing courses that will best prepare them for their intended major at James Madison University.
3. Annually initiate the review and update of the "Dabney S. Lancaster Community College Program Advising Guide for Selected JMU Majors".
4. Notify the appropriate individual at James Madison University when situations arise that warrant Dabney S. Lancaster Community College faculty and James Madison University faculty interaction to address advising or curricular issues.
5. Collaborate with James Madison University to promote the articulation agreement among prospective and current Dabney S. Lancaster Community College students.

### **Responsibilities of James Madison University:**

1. Provide Dabney S. Lancaster Community College with course equivalent information regarding Dabney S. Lancaster Community College courses and James Madison University equivalent courses. An annual review will be conducted to insure that this information is shared with Dabney S. Lancaster Community College on a timely basis.
2. Disseminate accurate information to prospective transfer students regarding the general conditions of this articulation agreement. Those provisions include the conditions for guaranteed acceptance to James Madison University, and notification that acceptance to the university does not guarantee acceptance to any particular major field of study.

### **Responsibilities of James Madison University - *continued*:**

3. Provide academic advising services to GAA students during the term prior to transfer to assist these students in making a smooth transition from Dabney S. Lancaster Community College to James Madison University.
4. Notify the appropriate individual at Dabney S. Lancaster Community College when situations arise that warrant Dabney S. Lancaster Community College faculty and James Madison University faculty interaction to address advising or curricular issues.
5. Collaborate with Dabney S. Lancaster Community College to promote the articulation agreement among prospective and current Dabney S. Lancaster Community College students.

### **Responsibilities of the Student:**

1. Complete and sign a *Guaranteed Admission Agreement Letter of Intent* form
  - A. It is primarily the responsibility of students who choose to pursue this articulation agreement to know and understand the requirements for the Dabney S. Lancaster Community College A.A.& S. degree, as well as degree requirements and the specific requirements for their intended major at JMU.
  - B. The student will review the Guaranteed Admission Agreement and the developed Program of Study and will sign a *Letter of Intent* to enroll at James Madison University prior to entering the sophomore year.
  - C. A student must contact the transfer advisor at Dabney S. Lancaster Community College for approval before initiating changes in his or her program of study.
  - D. A student must obtain the Associate Degree with a cumulative grade point average of 3.00 on a four-point scale. A minimum grade of C must be obtained in each course the student wishes to transfer unless otherwise indicated. Eligible transfer students must provide transcripts from any other institutions attended.
2. Meet minimum grade criteria and prerequisites for courses in specific programs at James Madison University. For example, at James Madison University, Psychology majors or minors must complete GPSYC 101, PSYC 210 and PSYC 211 or the Dabney S. Lancaster Community College equivalent before enrolling in courses numbered 330.
3. Notify the community college transfer advisor if participation in the Guaranteed Admission Agreement is to be terminated.
4. Submit the James Madison University/Guaranteed Admission Agreement Application for Admission and request that all previously attended colleges/universities submit an official transcript to James Madison University's office of Admissions by January 15 for the following summer term, by March 1 for the following fall semester, and by November 1 for the following spring semester (ability to start at JMU in the Spring Term is subject to space availability).

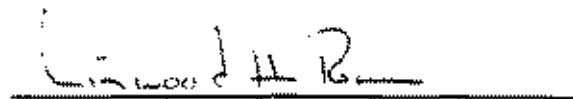
**Dabney S. Lancaster's Curricula Utilized for GAA:**

1. Dabney S. Lancaster Community College will designate officials who will be responsible for all aspects of the articulation program at Dabney S. Lancaster Community College. James Madison University will designate individuals responsible for all aspects of this articulation agreement at James Madison University.
  - Representing James Madison will be the Associate Vice-President for Academic Affairs and the Director of Admissions.
  - Representing Dabney S. Lancaster Community College will be the Dean of Instruction and the Director of Student Services.
2. Both parties are to communicate the conditions of this agreement to their respective clientele (external and internal constituents). James Madison University and Dabney S. Lancaster Community College will review this agreement every three years and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
3. The articulation agreement will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice should be given at least one year in advance of the effective date of termination, and students who entered under the agreement may take advantage of its terms for two years after termination becomes effective.

**Approval Granted by:**



*Richard R. Teuff, President  
Dabney S. Lancaster Community College*



*Linwood H. Rose, President  
James Madison University*

*April 10, 2002*  
Date

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Date