

DSLCC CAMPUS SECURITY INFORMATION: UPDATED APRIL, 2006



In fulfillment of the U. S. Department of Education's regulations under the Jeanne Clery Disclosure of Campus Security Policy & Campus Crime Statistics relating to the Student Right-to-Know and Campus Security Act (Public Law 101-542, amended by Public Law 102-26), [formerly the Campus Security Act], DSLCC provides its students, faculty and staff with the following information. Each year the U. S. Department of Education collects crime statistics and publishes data for colleges and universities at its web site: <http://ope.ed.gov/security/Search.asp>

This policy sets forth the provisions of compliance of this act to order to provide the necessary information about college crime. Reportable crimes included in this act are murder, non-negligent manslaughter, negligent manslaughter, forcible/non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson.

The College administration is concerned with the well being and safety of all students and will strictly enforce regulations necessary for the protection of all. All incidences of unlawful acts should be reported to the office of the Vice President of Finance and Administration and/or the Director of Student Services and Research.

GETTING HELP AT DSLCC

In an emergency a student, faculty member or staff member should use any of the following means to get help:

Call 9-911 (for emergency, life-threatening situations) or call 9-463-7328 which connects you with the Rockbridge County Sheriff's Office or 9-965-1775 which connects you to the Alleghany County Sheriff's office. On campus evening students may contact the uniformed campus security employee.

To report criminal actions: Call the Director of Student Services and Research at 863-2830 or the Vice President of Finance and Administration at 863-2801. Both of these administrators have campus offices in the Armory/Convocation Center.

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Call the Director of Student Services and Research at 863-2830 or the Vice President of Finance and Administration at 863-2801. Both of these administrators have campus offices in the Armory/Convocation Center.

DSLCC will make referrals in special circumstances to the Alleghany Highlands Community Service Board for personal counseling services to students.

On campus evening students may contact the uniformed campus security employee.

In fulfillment of the U. S. Department of Education's regulations under the Campus Security Act, DSLCC provides its students, faculty and staff with the information on this page.

DSLCC seeks to provide its students, faculty and college staff with a safe place to learn and work. The College will prosecute violators of local, state, and federal laws in appropriate state and federal courts.

College response to the report of a crime: When a victim reports a crime to the appropriate administrator, DSLCC will seek to honor the victim's request for anonymity to the extent that this is possible and is permitted under law. If you have any doubts whether to report something that has occurred, report it. If anonymity is requested and allowable under the law, the crime will still be included in the Annual Security Report. Where questions arise about the possibility of victim or witness anonymity, the Virginia Attorney General's legal staff will be consulted by the Vice-President for Financial and Administrative Services or the President.

Students, employees and third parties should report incidents as soon as possible after the incident occurs. While all unlawful acts should be reported, those covered by the Cleary Act must be reported. The College administration maintains a close working relationship with the Alleghany County Sheriff's Department and the Rockbridge County Sheriff's Department. All acts of criminal nature are reported to, investigated by, and acted upon appropriately by these departments.

If a student is charged with or convicted of an off-campus violation of law, the matter is of no disciplinary concern to DSLCC unless the student is incarcerated and unable to comply with academic requirements or the student represents a clear threat to any member of the college community. The college may impose sanctions for grave misconduct off campus demonstrating flagrant disregard for the rights of others. In such cases expulsion is not permitted until the student has been adjudged guilty in a court of law. The college may institute its own proceedings against a student who violates a law on campus which is also a violation of a published institution regulation.

Timely warning policy: In the event of a reportable crime on the DSLCC campus, campus students, faculty, and staff will be notified within one week via campus message boards and the college web site that the crime has occurred.

Creation of Annual Security Report: The Annual Security Report will be created by the Institutional Research Assistant, who will collect the necessary data from the Vice-President for Financial and Administrative Services, the Director of Student Services and Research, and the Alleghany County Sheriff's Department. The report will be available on the DSLCC web site. Notification of the availability of the report will be made through the DSLCC web site, student email system, and the Lancaster Review.

ACCESS AND SECURITY

DSLCC does not have any campus residences.

The College maintains an open campus. This policy allows and encourages both students and non-students to utilize the College facilities for legitimate purposes. As activities are scheduled, facilities are opened and closed within a short time consistent with those activities. During regularly scheduled classes and activities, the buildings are opened approximately 1 hour prior to start-up and are closed and secured approximately ½ hour at the conclusion of these activities. All users of the college facilities must exercise caution and good judgment at all times while on campus, but most particularly prior to and at the conclusion of such regularly scheduled activities. The College does not employ security personnel on a regular basis. However, temporary services are available during the evening hours on days the College classes are in session. Evening security personnel are scheduled to remain on campus for at least ½ hour at the conclusion of scheduled classes. Particularly at the conclusion of evening classes, all students must vacate the buildings and are encouraged to leave the campus as soon as possible. Any unusual activities occurring on campus are reported to the Vice President of Financial and Administrative Services daily. Appropriate follow-up is conducted to evaluate any concerns as may relate to the security of those users of the campus facilities.

Persons who are not authorized to be on campus (for example people who disrupt College sponsored/sanctioned activities) will be escorted to the edge of the College's property and informed of the Code of Virginia TRESPASS ORDINANCE" or they will be taken into custody by the Alleghany County Sheriff's department if their behavior warrants an arrest.

CRIME PREVENTION INFORMATION

As a community college in a low crime area, DSLCC does not have specific programs on crime prevention. Students should take necessary precautions to insure the safety of themselves and their possessions. During the reporting period (2003-04), DSLCC has had no reportable crimes on campus.

As a rural commuter campus, DSLCC has no policy to monitor off-campus crime. DSLCC does not have any off-campus student organizations.

During the reporting period (2004-05), DSLCC has had no arrests for drug, alcohol, and weapons violations.

The unauthorized manufacture, distribution and/or possession of alcoholic beverages, illegal drugs, firearms, or other weapons or controlled substances on campus or at campus sponsored activities is forbidden.

A session of SDV 100: College Orientation is devoted to drug and alcohol abuse. SDV 100 is required to fulfill the requirements for graduation. A session of SDV 100 is devoted to the prevention of sexual abuse and harassment. The policies and procedures regarding sexual abuse and harassment can be found in the College catalog, student handbook and are available in the student services division offices. Should a sexual offense occur, it should be reported to the Director of Student Services and Research at 863-2830 or the Vice President of Finance and Administration at 863-2801. The administrator will advise the student about the options available for reporting the offense. Victims of sexual offenses are eligible for referral to the Alleghany Highlands Community Service Board for personal counseling services to students. DSLCC will change the victim's academic situation after an alleged sex offense if necessary. Available. Independent study classes, or changes in class times and locations, will be considered where deemed appropriate.

The Human Resources Office has an ongoing relationship with outside agencies that provide employee assistance such as mental health and substance abuse services.

Procedures for campus disciplinary actions and sanctions are found in the Code for Student Rights, Responsibilities and Conduct, locate in the DSLCC Catalog and Student Handbook.

Options for Employees:

Employees may file a complaint with the Human Resources Manager, the College President, their supervisor(s), or the College's EEO Officer.

Employees may follow the Commonwealth Employees' Discrimination Complaint Procedure, which is administered by the Office of Equal Employment Services within the Department of Human Resources Management.

Eligible employees may also use the State Employee Grievance Procedure, which is administered by the Department of Employment Dispute Resolution, to address harassment.

Also employees may file a complaint with the federal Equal Employment Opportunity Commission.

College employees may face suspension or dismissal under the circumstances described in the Faculty Handbook, Classified Handbook or the Commonwealth of Virginia's Standards of

Conduct.

CAMPUS CRIME STATISTICS

So that students, faculty and staff are aware of the level of crime on the DSLCC campus, the following statistics were reported for 2002, 2003 and 2004.

On-Campus Arrests

Crime	Number of Arrests			
	2002	2003	2004	2005
A. Liquor Law Violations	0	0	0	0
B. Drug Law Violations	0	0	0	0
C. Illegal Weapons Possessions	0	0	0	0

On-Campus Disciplinary Actions/Judicial Referrals

Crime	Referrals			
	2002	2003	2004	2005
A. Liquor Law Violations	0	0	0	0
B. Drug Law Violations	0	0	0	0
C. Illegal Weapons Possessions	0	0	0	0

On-Campus Hate Offenses

Crime	Number of Arrests			
	2002	2003	2004	2005
A. Murder/Non-negligent manslaughter	0	0	0	0
B. Aggravated assault	0	0	0	0
C. All forcible sex offenses, including forcible rape (if available)	0	0	0	0
D. Forcible rape	0	0	0	0
E. Arson	0	0	0	0
F. Negligent manslaughter	0	0	0	0
G. Simple assault	0	0	0	0

RELEASE OF DATA

The provisions of the Family Education Right to Privacy Act (Amended 1998) allows the College to report substance abuse violations to parents of students under 21, to disclose the results of College disciplinary proceedings in cases of violent crimes, and to release student records to the courts in the case of a parent/student lawsuit against the College.

During any College disciplinary proceeding both the accused and the accuser will have the same opportunity to have others present during any session or meeting. Both the accuser and accused shall be informed of the outcome of any proceeding in which a sex offense is alleged.

SEX OFFENDER LIST

In conjunction with the Campus Sex Crimes Prevention Act, Section 1601 of Public Law 106-386 (HR 3244), the Commonwealth of Virginia enacted a sex offender registration act authorizing the Virginia State Police to release sex offender information to the public (Virginia Code 19.2.390.1). A list of registered sex offenders is provided at the web address: <http://sex-offender.vsp.state.va.us/cool-ICE> .

EXTERNAL CONTACT

If you desire to file a complaint alleging that DSLCC is in noncompliance with the campus security regulations, you should submit your complaint in writing to the U.S. Department of Education, Family Policy Compliance Office; 400 Maryland Avenue, SW; Washington, DC 20202-5901. Web Address is: <http://www.ed.gov/admins/lead/safety/campus.html#resources>

Updated, November, 2005

Comparative Completion & Graduation Rates

In compliance with the Student Right-to-Know and Campus Security Act (Public Law 101-542, amended by Public Law 102-26), DSLCC provides the following completion/ graduation information.

Calculation of the Graduation Rate: A student shall be counted as a graduate if, within 150 percent of the normal time for completion of, or graduation from the program, the student has completed or graduated from the program. The graduation rates presented here are based on the number of full-time, first-time (FT/FT) degree- or certificate-seeking students enrolled at

DSLCC Graduation Rate Compared To Similar Community Colleges and the Virginia Community College System (VCCS).

Fall 1999 Entrants/Graduated By Summer 2002

<u>College</u>	<u>Total FT/FT Cohort</u>	<u>Completers/Transfers</u>	<u>Percent G/C/T</u>
Eastern Shore	53	14	26.42%
Paul D. Camp	95	29	30.53%
DSLCC	105	47	44.76%
VCCS	8,176	2073	25.35%

Sources: VCCS Institutional Research Office <http://www.vccs.edu/graduates/rates.asp>