

# Spring 2010 Schedule of Special Interest/Non-Credit Courses

## **Dabney S. Lancaster Community College**

Call (540) 261-1211 or (540) 863-2863 to register or contact DSLCC Non-Credit Coordinator Judy Clark at [jclark@dslcc.edu](mailto:jclark@dslcc.edu) Toll free: (877) 73DSLCC, ext. 2863.

### **Rockbridge County Area**

All classes listed will be held at the DSLCC Rockbridge Regional Center, 35 Vista Links Drive, Buena Vista.

#### **COMPUTERS**

##### **Computers for the Absolute Beginner**

Tuesdays, Jan. 19 – March 9, 5:30 to 6:30 p.m., Room 907. Tuition: \$65, plus cost of book, “Welcome to the World of Computers”\*. Eight-week course designed for anyone who has never used a mouse, keyboard or online features such as the Internet or email. If you have never turned on a computer or are totally intimidated by them, this course will get you started! (ITEC 1101-R1N, #71148)

##### **Intro to Computers I**

Tuesdays, Jan. 19 – Feb. 9, 6:45 to 8:45 p.m., Room 907. Tuition: \$65, plus cost of book, “Welcome to Microsoft Office 2007”\*. Four-week course for individuals with little experience with computers. Learn the basics, including software applications, using Microsoft Office 2007. Keyboarding skills are helpful. (ITEC 1101-R2N, #71149)

##### **Intro to Computers II**

Tuesdays, Feb. 16 – March 9, 6:45 to 8:45 p.m. Room 907. Tuition: \$65, plus cost of book\* (same book is used for Intro I and II). A continuation of the Intro I course or for anyone who has a fundamental knowledge of computers but wishes to learn the basics of Excel and PowerPoint. (ITEC 1101-R3N, #71150)

##### **Welcome to Microsoft Word 2007, Level 1**

Tuesdays, March 16 – April 13, 5:30 to 8:00 p.m. Room 907. (no class March 30). Tuition: \$85, plus cost of book, “Microsoft Word 2007, Level 1”\* and flash drive.\*\* This course is for persons wanting to learn more about the new Microsoft Word 2007 program. Students will learn how to create, save, and retrieve documents, generate business letters, develop a memorandum and report, and learn how to use mail merge. Basic typing (keyboarding) skills are needed due to the amount of word processing involved in creating documents. The accompanying textbook will be available at the RRC. (ITEC 1105-M1N, #71151)

##### **Welcome to Microsoft Excel 2007, Level 1**

Tuesdays, April 20 – May 11, 5:30 to 8:00 p.m., Room 907. Tuition: \$85, plus cost of book, “Microsoft Excel 2007, Brief Series, Level 1”\* and flash drive\*\*. Learn to design work sheets, work with formulas and functions and create charts with Microsoft Excel 2007. Students should have prior computer knowledge. The accompanying textbook will be available at the RRC. (ITEC 1113-R1N, #71152)

##### **Welcome to PowerPoint, Level 1**

Fridays, March 5 – 26, 5:30 to 8:00 p.m. Room 907. Tuition: \$85, plus cost of book, “Microsoft PowerPoint 2007: Level 1”\* and flash drive\*\*. Learn how to create visually attractive electronic presentations. Students will also learn how to develop and manipulate slides, incorporate graphics and sound into their presentations, and create charts and tables that can be used effectively when sharing data. The accompanying textbook will be available at the RRC. (ITEC 1115-R1N, #71154)

\*Books will be available for purchase the DSLCC Rockbridge Regional Center. Ed Mays is the instructor for all of the classes listed above. \*\*Students may wait until the first night of class to determine what kind of flash drive to purchase.

## **BEEKEEPING**

Wednesdays, Feb. 3 – March 3, 6:30 to 8:30 p.m. Room 912. Tuition: \$90. Instructor: Lannie Ballard. For those with no experience in beekeeping. The class will be taught in part using the video, “A Year in the Life of an Apiary”, by Dr. Keith Delaplaine, a professor & life-long beekeeper at the U. of Georgia. Topics covered: where to buy the supplies; assembling equipment; obtaining the bees; getting bees installed and established in first hive; managing them through the first year. (AGNR 1100-R1N, #71226)

## **EBAY**

All of the following workshops will be taught by **Tamra Cottrill**, an Education Specialist trained by eBay

### **Basics of Buying on eBay**

Sat., Feb 27, 9:00 a.m. to 1:00 p.m. Room 910. \$40. Get started shopping on eBay! Register as a new eBay user, search items, understand listings, bidding, tracking your bids, paying, overview of PayPal and how to get more help. For the absolute eBay beginner! (BUSC 1108-R1K, #71227)

### **Basics of Selling on eBay**

Sat., March 6, 9:00 a.m. to 5:00 p.m. Room 910. \$75. Open a seller account, do research and create listings, improve listings with better descriptions and photography, set pricing, open and use a PayPal account, monitor your listings, complete transactions. *Pre-requisites:* eBay and email accounts. Students new to eBay are strongly encouraged to take the “Basics of Buying” course first. Provide an email account when registering. The instructor will communicate via email to students prior to the course. (BUSC 1108 -R2K, #71228)

### **eBay: Beyond the Basics**

Sat., May 8, 9:00 a.m. to 5:00 p.m., Room 910. \$75. Start a business on eBay, increase sales with proven marketing techniques, find new sources of merchandise, open an eBay store, use listing tools to improve productivity, track sales with reports and research. *Pre-requisites:* Completion of Basics of Selling course or instructor approval. Provide an email account when registering. The instructor will communicate via email to students prior to the course. (BUSC 1108-R3K, #71229)

## **PHOTOGRAPHY**

### **How to Use Your Digital Camera**

Thursday, Jan. 28, 6:00 to 9:30 p.m., Room 908. \$25. Learn the nuts and bolts –the features and capabilities - of that new digital camera you got for Christmas! Topics will include camera pre-sets, exposure, white balance, camera “shake”, and how to select correct shooting modes. Be sure to bring the camera to class, with your owner’s manual. Instructor: Chuck Almarez. (PHTG 1109-R1N, #71144)

### **Black and White Photography**

Thursdays, Feb. 4 – March 4, 6:00 to 9:00 p.m., Room 910. Tuition: \$85. Instructor: Chuck Almarez. Learn to convert color digital photos into stunning black and white images that have the richness and tone of traditional b&w silver-based prints. The course will review the basics of exposure and composition with an emphasis on b&w reproduction, and will also cover basic photo restoration and toning and coloring b&w images. (PHTG 1107-R1N, #71145)

### **Image Restoration**

Thursdays, March 18 – April 15, 6:00 to 9:00 p.m. Room 910. Tuition: \$85. Instructor: Chuck Almarez. This course will cover the tools and techniques used to enhance and restore photos -- from scanning to final output -- whether they are film, digital, or just old prints. Students will learn enhancement techniques to correct for exposure, fading, and bleaching of color. We’ll also cover the tools and techniques used to repair photos that are damaged from rips, tears, bending, and discoloration, and even how to add or remove something or someone from a photo. Finally, we’ll cover the process used to colorize photos, how to add color to a black & white print, or simply how to change an existing color. Students are encouraged to bring their own photos. (PHTG 1111-R1N, #71146)

## *LIFESTYLES, CREATIVE ARTS*

### **It's More Than "Antiques Road Show": A Brief Introduction to the World of Appraising**

Wednesdays, March 10 – April 14, 6:00 to 8:00 p.m., Room 912. Tuition: \$85. Instructor: Marcene J. Molinaro. Today most of what's in and around your house is worth as much or more than the house itself. Learn how to identify things of value, when you need to know what you own and how much it's worth, how to track your possessions, the different values of things, what is an appraiser and when to use one. Also included: how to care for your priceless collectibles. The instructor is an accredited member of the International Society of Appraisers and a museum professional. (ARTS 1100-R1N, #71231)

### **Floral Design**

Wednesdays, Feb. 3 – April 14, 6:00 to 8:00 pm., Room 915. (No class March 10.) Tuition, made payable to DSLCC: \$150. A non-credit course for beginners. Enter into the fun and enjoyable world of floral design. Learn principles of artistic design, materials used in arranging, flower preparation and the many styles of arrangements. Learn skills that you will be able to utilize in your future. Instructor Jessica Mills Kelley, who teaches horticulture at Rockbridge County High School, will collect a supplies fee of \$100 the first night of class. (ARTS 1101-R1N, #71232)

## *COOKING, CAKE DECORATING*

### **Cake Decorating**

Tuesdays, March 2-30, 6:00 to 8:00 p.m., RRC kitchen. Tuition: \$60, plus cost of cake decorating kit. (\$25) Instructor: Vickie Chambers. In this hands-on class, students will learn to produce attractive and professional-looking cakes with basic cake-decorating techniques, including how to level a cake, how to ice it without crumbs in the final product; designing and making flowers, leaves, borders, garlands and basket-weaving, and manipulating the consistency of icing to accomplish the desired result. Cake decorating kits (\$25) may be purchased the first night of class. Call Non-Credit Coordinator Judy Clark at (540) 863-2863 for more information. (HOST 1100-R1N, #71233)

### **Culinary Classes with Pat Ohleger**

- **"Flavorful Soups"** -- Thursday, Feb. 18, 6:00 to 8:30 p.m., \$35/person. There is nothing better on a cold winter's night than a hearty bowl of soup and this is the perfect time make some. Students will learn to make Vietnamese Pho; Roasted Tomato Florentine; Broccoli, Cheese and Leek. (HOST 1101-R1N, #71234)
- **"Wrap It Up!"** – Thursday, March 18, 6:00 to 8:30 p.m. \$35/person. The current American food trend of stuffing flour tortillas with sandwich fillings and calling them wraps is not really a new one. For centuries, cooks from all over the world have been stuffing a variety of fillings into tasty "wraps". This class will explore some of those traditions and students will learn to make Dolmas -- Stuffed Grape Leaves; French Crepes Piperade; Asian Summer Rolls. (HOST 1101-R2N, #71235)
- **"Savory Sauces"** -- Thursday, April 15, 6:00 to 8:30 p.m. \$35/person. They are really much easier than you may think and this class will take the fear out of making savory sauces. Students will learn how to make traditional sauces such as Bernaise, Bechamel and Hollandaise, how to create some of their variations, as well as more to the even more creative pan sauces. (HOST 1101-R3N, #71236)
- **Middle Eastern Cuisine** -- Thursday, May 20, 6:00 to 8:30 p.m. \$40/person. Take a culinary trip to the exotic lands of the Middle East. Learn about some of their food traditions as you prepare Lamb Kibbeh, Tabouli, Stuffed Grape Leaves, Umm Ali. (HOST 1101-R4N, #71237)

## *SPANISH*

### Spanish Conversational Skills

Mondays, Feb. 1- April 12, 6:00 to 8:00 p.m. (no class March 8) Room 912. For beginners. Tuition: \$120.  
Instructor: Dr. Ron Gravatt. (SPAN 1100-R1N, #71224)

### Spanish “Chat” Class

Thursdays, Feb. 4 -25, 6:00 to 7:30 p.m. Room 936. Tuition: \$45. This “Chat Class” is designed for anyone who has taken Dr. Gravatt’s “Spanish Conversational Skills” class or has had Spanish in the recent past and would like to brush up on skills by putting into practice what they’ve learned. Students will talk about current events, everyday comings and goings, and anything else of interest in a casual environment – all in Spanish, of course! (SPAN 1100-R2N, #71225)

## *MOTORCYCLE RIDER SAFETY COURSES*

Spring/Summer courses:

- March 26-28 (TRNS 1100-R1K, #71238)
- April 23-25 (TRNS 1110-R2K, #71239)
- May 21-23 (Summer 2010 schedule)

Fridays, 6:30-9:30 p.m., Room 905, RRC; Saturdays and Sundays, 8:00 a.m.-5:00 p.m., Lee-Hi Travel Plaza, Lexington. Tuition: \$120. Participants must have a driver’s license or learner’s permit. Passing the written and riding skills tests earns participants a 30-day DMV motorcycle license. Motorcycles and helmets provided. Class size is limited to 12. Note: These classes fill up quickly.

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ed2go, JER Online and Gatlin Education Services!*

Check out the web sites at [www.dslcc.edu](http://www.dslcc.edu) under “Continuing Education”.  
Register and pay online!

### Registration Information

Call (540) 261-1211 or (540) 863-2863 to register or contact  
DSLCC Non-Credit Coordinator Judy Clark at [jclark@dslcc.edu](mailto:jclark@dslcc.edu)  
Toll free: (877) 73DSLCC, ext. 2863.